



Alfred Street Junior School

Rushden, Northamptonshire NN10 9YS

Web site: www.alfredstreetjunior.org

Email: head@alfredstreet.northants-ecl.gov.uk

Telephone: 01933 353762
Fax: 01933 355955

Headteacher: Mrs K O'Connor
School Business Manager: Mrs Debbie Heffernan

Regarding: Methods of Communication

1st October 2019

Dear Parents/Carers,

In the past, messages from school to home have relied heavily upon 'pupil post.' But this is often frustrating for both school and parents, as letters rarely arrive home in one piece, with many not showing up at all!

In recent years, technology has played a key role in bridging the gap, and here at Alfred Street Junior School, we are developing a range of modern ways to keep you informed. Alfo is looking to create an effective partnership with parents/cares by providing an open and communicative environment, forming a positive link between school and home.

We are hoping to provide you with full visibility of your child's interests, strengths and commitments – as well as information about school events and developments. The following methods are going to be utilised by the school to help create an inclusive community, where information is communicated and exchanged regularly.

Type of communication	Information	Action for Parents/Carers to take
App 	A free app, which keeps you updated with information, news, calendar events and contact information. Receive timely updates from school – direct to your phone. All letters and communication will be sent to you via this App.	Action: Go to the Apple App Store or Google Play Store and download the then select Alfred Street Junior School. Ensure notifications are turned on. This App is FREE!
Facebook  Find us on Facebook!	The School's Facebook page will be used by the school as a positive method of communicating with you to share events, announcements, guidance and most importantly to celebrate children's work, achievements and experiences.	Action: Find our page on Facebook ' Alfred Street Junior School ', like and follow our page.
Website	Our website is fully up to date with copies of letters to parents that are sent via the ParentApps system and information regarding events in school. All statutory information can also be found on our website.	Action: Visit regularly to see the updates. www.alfredstreetjunior.org



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From Monday 7th October 2019, standard important information, newsletters, Alfo Gazette, Head's Updates and information about trips and events will be sent via our new ParentApps system. We will no longer be sending out paper copies of internal information in order to preserve the environment and reduce our printing costs in school.

This information will only be sent to the First Contact on our school system.

If you have joint parental responsibility, please ensure the School Office have both parents contact details, as we have a legal obligation to keep both parents informed of children's progress.

If you have a partner or would like a family member to also receive the information from the App please ensure that you invite them via the App.

Please look in 'More' and add any additional contact via 'Additional Contacts'.

An information sheet on how to upload the ParentApps is on our website under Letters Home.

Additional copies will be kept in the Reception area and can also be found on our website. We will use Facebook and our ParentApps as a way of reminding you about events and to provide non-standard information such as celebrating weekly achievements as they happen and sharing enrichment activities with you (a summary of which will be put in our Alfo Gazette).

If you do not have the facility to access the ParentApps please speak to the School Office so that arrangements can be made for you to receive the information via other methods.

If you are having issues with the setting up of ParentApps on your mobile phone, please also contact the School Office where we will be able to assist you in setting this up.

Thank you for supporting us with the above. We look forward to hearing your feedback regarding the methods of communication improvements in the near future. If you have any suggestions/questions, then please let us know.

Kind regards

**Mrs K O'Connor
Head Teacher**



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